



# Admission Arrangements for Year 7 2025-2026 entry Wallington County Grammar School November 2023

## Introductory Statement

The Admissions Authority for Wallington County Grammar School is the Greenshaw Learning Trust.

Wallington County Grammar School is an 11 - 18 selective school for boys and accepts girls into its Sixth Form. Our motto is Per Ardua Ad Summa, '*Through Difficulties to the Heights*' and coming to school here as a student or professional means that we reach those heights daily by being part of such a successful educational organisation. What makes us great is that we meet life's difficulties together, as a community and a family, using our core values of compassion, courage, commitment and creativity to achieve excellence. We believe that we should always show compassion to others, making decisions without self-interest and supporting all those in our community to be happy and successful. We must have courage, never being afraid of failure but embracing it to learn from our mistakes and better ourselves. We are committed, not just to reaching academic success but to enriching ourselves as scholars, sportsmen and women, artists, musicians, actors, debaters and anything else we set our minds to.

Finally we are creative, always being willing to consider different solutions and think deeply about the challenges we face as individuals and as a society. Our admissions criteria are designed to support students from a wide range of different backgrounds gain access to the world class education that we provide.

## Application Process

The School will form part of the Pan London Co-ordinated Admissions Process and so those interested will have to complete a Common Application Form (CAF) which will ask for choices of schools in preference order.

If you are interested in a place at Wallington County Grammar School, you must list our School as a preference on your CAF.

In order to make a valid application, your son will need to reach the Wallington County Grammar School combined qualifying standard from the Selective Eligibility Test (SET) and the second stage test in order to be eligible to be considered for a place at our School. The SET will be held in the autumn term of 2024.

A joint second stage entrance test will be held a short while after the SET in the autumn term of 2024 and this is a test run jointly by Wallington County Grammar School, Sutton Grammar School and Wilson's School.

**All three schools will separately set their own qualifying standard after the joint second stage test, so as a result, reaching the qualifying standard for one school does not guarantee reaching it for all three schools.**

The closing date for completion of the CAF is 31<sup>st</sup> October 2024. Results of the SET and the second stage entrance test will be communicated to parents before this CAF deadline.

Offers of secondary school places will be made by the Local Authority on 1<sup>st</sup> March 2025 (or the closest working day if this day falls on a weekend), also known as National Offer Day.

The School complies with all relevant legislation, including Sex Discrimination Act, Race Relations Acts, Human Rights Act, Disability Discrimination Acts, Equality Act and these arrangements have been consulted on and then determined in accordance with the statutory requirements and the mandatory provisions of the School Admissions Code of 2021.

## **Admission Number**

The School admits 150 boys into Year 7 each year on the basis of their ability. Included in this number are all boys for whom Wallington County Grammar School (WCGS) is the named school on their Education, Health & Care Plan (EHCP) for whom we can meet need and who meet the School's Admission Criteria.

Boys will be regarded as being of selective ability if they reach the combined qualifying standard from the Selective Eligibility Test (SET) and the WCGS second stage test. In the event that the number of eligible applications exceeds the number of places available an oversubscription criteria will apply.

See Notes for more information regarding our Entrance Testing.

## **Oversubscription Criteria**

### **1. A Looked After Child (LAC) or Previously Looked After Child (PLAC)**

A Looked After Child (LAC) or Previously Looked After Child (PLAC), but immediately after being looked after became subject to adoption, a child arrangements order or special guardianship order.

A Looked After Child (LAC) is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

A Previously Looked After Child (PLAC) now includes children who appear to the Admissions Authority to have been in state care outside of England but ceased to be so as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of, or were accommodated by, a public authority, a religious organisation, or any other provider of care whose sole main purpose is to benefit society.

## 2. Children of permanent staff

Children of permanent staff at Wallington County Grammar School who have been recruited to fill a vacant post where there is a demonstrable skill shortage or those who have worked at the School for 2 consecutive years or more.

If you are a member of staff working at Wallington County Grammar School and you wish to make an application to this School for your son, please ensure the Admissions Officer is contacted and informed of your wish to be considered for a place in this admissions band.

Please be aware of any conditions that may apply (such as the need to pass the entrance tests).

## 3. Entrance Testing

In rank order of performance in the Selective Eligibility Test (SET) and the second stage entrance test. The total number of places awarded under criteria 1, 2 and 3 will not initially exceed 110.

See Notes for more detail regarding Entrance Testing.

## 4. Pupil Premium (PP)

In rank order of performance in the SET and second stage entrance test. Up to 25 places are available for those boys who are successful in reaching the pass mark from the SET and second stage entrance test and who are eligible for Pupil Premium (PP) through their current school at the time of the deadline for the Common Application Form (CAF). Any unfilled places in this criterion on National Offer Day and thereafter will be filled by criterion 3.

See Notes for more detail regarding Pupil Premium (PP).

## 5. Sutton Postcodes

In rank order of performance in the SET and second stage test. Up to 15 places for those boys who are successful in reaching the WCGS pass mark from the SET and second stage test where the permanent Home Address is one of the postcodes SM1, SM2, SM3, SM4, SM5, SM6, SM7, KT4 8---, CR0 4 --, and CR4 4 --, at the time of Common Application Form (CAF) submission deadline. Any unfilled places in this criterion on National Offer Day and thereafter will be filled by criterion 3.

See Notes for detail regarding Entrance Testing and Home Address.

### **Please note:**

The school will pass more boys from the SET and our second stage test than we have places for to take into account the number of students taking the test who may also be interested in other selective places at alternative schools. Boys who reach the qualifying standard from the SET and the second stage test for our school will be able to list our school as a preference on their Common Application Form (CAF) and can be considered for a place at Wallington County Grammar School.

**Reaching the qualifying standard in the Selective Eligibility Test (SET) and our second stage test does not mean a place at Wallington County Grammar School will be offered as we pass many more boys than we have places for.**

### **Tie-break**

In the event two or more boys have the same rank order and where the admission would exceed the number of places available, places will be allocated in the order of the distance of their homes from the main pedestrian entrance of Wallington County Grammar School measured in a straight line distance between the centre of the property and the front entrance of the school as determined by the London Borough of Sutton's Geographical Information System.

If 2 students lived the same distance from the school, then a random allocation will be made by an independent person.

### **Admission of children outside their normal age group**

Parents/carers may request that their child is admitted outside of their normal age group.

Parents/carers should provide supporting documentation at the time of registering for the Selective Eligibility Test (SET), specifying why admission out of the normal year group is being requested.

For example, a summer born child who deferred the start of schooling will always have been out of date range with their year group and supporting documentation will be requested when the parent/carer registers online for the child to sit the Selective Eligibility Test. Or a child relocating to the UK from overseas may be placed in a different academic year group to that of other boys with the same age range.

When such a request is made for admissions out of normal year group, the Local Governing Body at the school will normally delegate the decision making process to the SET consortium who will make a decision on the basis of the circumstance of the case and in the best interests of the child concerned, taking into account the views of the Headteachers and any supporting evidence provided by the parent, plus:

1 Parents' / carers views

1 Information relating to the child's academic, social and emotional development, where relevant

1 Medical history and the views of a medical professional

1 Any previous history of being educated outside of their normal age group

1 If the child may naturally have fallen into a lower age group if it were not for being born prematurely or being summer born & start of School was deferred.

In more complicated circumstances the Headteacher will ask the Local Governing Body to make the decision, using the same criteria.

A decision as to whether an out of date range application will be considered, or not, will be communicated to the parent before the SET takes place. The SET can only be taken once by a candidate, meaning an out of date range candidate cannot sit the SET a second time.

## Waiting lists

If a boy is eligible to be considered for a place at our School but has not been offered a place and if you have listed Wallington County Grammar School as a higher preference than your current offered place, then your son's details will be placed on a waiting list until the end of December after his first term in Year 7 at Secondary school. This waiting list is ranked in accordance with our Admissions Criteria. If a place at our school becomes available in Year 7 between March 2024 and December 2024, the next eligible boy on the ranked waiting list will be offered the place without having to sit a further Entrance Examination.

On 31st December 2024, this ranked waiting list will be cancelled and any boys wishing to be considered for a future vacancy will be provided at this time with information on how to make a mid-term application to be considered for any future Year 7 vacancies.

## Appeals

All applicants refused a place at our school have a right of appeal to an Independent Appeals Panel constituted and operated in accordance with the School Admission Appeals Code.

The right to appeal is to an Independent Appeal Panel set up in accordance with section 85(3) of the School Standards and Framework Act 1998. Appeals Documents can be requested in writing or can be downloaded from the school's website and the parent/carer appealing must set out the reasons on which the appeal is based. The completed Appeal Against Admission Form and any supporting documentation a parent/carer wishes to provide should be copied and 5 complete packs provided to the school.

Information on how to appeal is available to read in the Appeals section of the Wallington County Grammar School website.

(Please note that appeals can only be lodged from National Offer Day on 1st March 2025 when a parent/carer is informed by their Local Authority whether they have been unsuccessful in being offered a place at Wallington County Grammar school).

## Notes

### Entrance Testing:

The first stage entrance test is the Selective Eligibility Test (SET) which is run in conjunction with five other selective and partially selective schools in the London Borough of Sutton. The SET consists of a multiple choice Maths and a multiple choice English paper.

If your son is successful in reaching the qualifying pass mark for our school from the SET, he will then be invited to sit a second stage test. This second stage test is run jointly between Wallington County Grammar School, Sutton Grammar School and Wilson's. This second stage test consists of a Maths paper and an English paper.

The outcome of both of these tests will be used by each of the three schools to determine eligibility for places at their school. Wallington County Grammar School will use the standardised scores for the four papers and appropriate age-weighting, combining them in a ratio of 2:3 SET : second stage test, and with English and Maths equally weighted.

### **Pupil Premium (PP):**

If your child is successful in the SET and our second stage test, parents/carers will be asked to provide supporting documentation from your child's Primary School that he was receiving Pupil Premium (PP) at the time of the deadline for the Common Application Form (CAF).

This supporting documentation is only required after it has been confirmed that your son reached our school's qualifying pass mark from the tests. Doing so means that your son can then be considered for a place in this additional admissions band. Supporting documentation is normally in the form of a letter or email from your son's primary school. If in doubt, please contact the Admissions Officer for guidance for what supporting documentation is acceptable to confirm your son's Pupil Premium (PP) eligibility.

### **Home Address:**

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received and the residence is split equally by the closing date for applications, the home address will be determined to be the address where the child is registered with the doctor. However, all evidence will be taken into account. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week. In some cases, where distance is a relevant factor in admission decisions, a different address may be used if a family unit owns or has access to another property.

All school admission applications for school places are subject to address checks to ensure school places are allocated fairly and in accordance with published admission arrangements.

These checks will be conducted by the home Local Authority; where a fraudulent address or an address of convenience are found to have been used, the application and any subsequent offer may be withdrawn.

Applicants living outside of England may only submit an application if they have a linked address within the Local Authority area, and documentary evidence must be supplied to show they will return to the address prior to the September in the year of entry; this address must not be an address of convenience.

If parents/carers wish to discuss their circumstances prior to making their application, they should contact their home Local Authority.