



2024 AGM – MEETING MINUTES

DATE	Tuesday, 5th November 2024, 7:30pm	VENUE	Wallington County Grammar School
-------------	------------------------------------	--------------	----------------------------------

ATTENDEES	Jamie Bean (PTFA President, Headmaster) Stephen Jefferys (outgoing Chair /Trustee) Sunil Kumar (Vice Chair / incoming Chair / Trustee) Manir Chowdhury (Incoming Vice Chair / Trustee) Ashish Gupta (Treasurer / Trustee) Laura Fernie (Secretary / Trustee) Dhan Mudiyansele (Trustee) Nils Lofmark (outgoing Trustee) Mahmuda Chowdury (Trustee) Srinidhara Muddimsetty (Trustee) Vinai Haria (Trustee) Anand Phanse Beth McGrath Helen Jefferys Jenny Little Jo Luck	JB SJ SK MC AG LF DM NL MaC SM VH	Lisa Galliers Natasha Vythlingum Mark Asten Sarah Davis <u>Online</u> Dena Adel Heather Chinn Wayne Newall Seema Trivedi Nils Jag Ronald Cheng Bernadette Vinarao Kajnan Suban Ling Ling Jag Sharma Fan Vivian Sohini Lydia
------------------	--	---	--

APOLOGIES	Emma Lawrenson		
------------------	----------------	--	--

1.	<p>Welcome & Apologies</p> <p>SJ gave a warm welcome to this year’s AGM attendees and accepted apologies as above. It was expressed how lovely it was to see new faces attending in person as well as online.</p> <p>The minutes of 2022 AGM were approved.</p>	SJ
2.	<p>Chairs Report for the 2023/2024 PTFA year</p> <p>2023/24 was another successful and busy year for the PTFA. The school year was once again crammed full of events which the PTFA supported and which helped with our fundraising efforts. While many of the events in the calendar don’t raise as much money as our 2 biggest events, they provide much needed refreshments to both students and guests and are also great fun to be a part of.</p> <p>These events included:</p> <ul style="list-style-type: none"> ● House drama ● Autumn concert ● Christmas tree sale ● Christmas carols 	SJ

WCGS PTFA: 2024 AGM - MEETING MINUTES

- School drama production
- House music
- Fashion & Talent show
- Summer concert

The 2 biggest events that the PTFA members support are the Year 7 Induction BBQ (which is a PTFA organised and run event) and the Familiarisation tests (organised by WCGS PTFA Ltd) for which PTFA members provide the majority of helpers.

The funds raised enabled the PTFA to help the school buy much needed equipment which otherwise would not have been possible. The major items funded last year include the funding of a school development office, a new lighting rig for the school hall and interactive white boards for the maths department. Over and above these, we provided equipment for the scouts, new PCs for Sixth Form private study, books for a number of different departments to enhance learning and new protective pads for the rugby posts.

The events run by the PTFA could not happen without the many helpers drawn from the parent and friends body, the core PTFA team, trustees and support from staff and the school facilities team including the caretaker - so thank you to all who contributed in any way to making the year as big a success as it was. A big thank you also goes to Liz Jennings who was the SLT representative on the PTFA last year.

As this is my final meeting as Chair of the PTFA, I would just like to say a few very short words. I have thoroughly enjoyed my time leading the PTFA over the past 3 years. Whilst it was challenging getting back up-and-running after the dark days of several lockdowns, it has been both extremely enjoyable and rewarding to help the PTFA get back to what it was originally incorporated to do - which is to advance the education of students in the school. I obviously haven't accomplished everything by myself. I have been extremely fortunate to have an excellent team working with me to help the PTFA be as successful as it has been. I would specifically like to thank Dan Thenakoon, Vinai Haria, Laura Fernie, Sunil Kumar and Ashish Gupta who have been my fellow officers on the PTFA. A big thank you also goes out to all the trustees who have helped ensure that we have operated within the rules. There are a few people who I must mention by name as they have been especially helpful, particularly in organising the Year 7 BBQ. They are "Mr Gazebo" Nils Lofmark, Jackie Gardiner and of course the real chair for the past 3 years, my wife Helen.

I must also say thank you to Dave Jones, Liz Jennings, Simon Waters and Jamie Bean, who have been the SLT leads on the PTFA while I have been chair. Without the support from the teacher body, it would not be possible to accomplish as much as we do, so a thank you to all school staff for their support and help from me.

I wish the PTFA all the best for the coming years and I look forward to seeing them continue to go from strength to strength. Don't worry - I'm not gone for good, I will still be around to help out at events, I'm just not organising them!

WCGS PTFA: 2024 AGM - MEETING MINUTES

3.	<p>Head Teachers Thanks</p> <p>Enormous thanks was given to the PTFA from Mr Bean, for all their time given in supporting the school, especially to Stephen and Helen Jefferys.</p> <p>Mr Bean also thanked the PTFA for taking the risk in agreeing to fund the post of the Development Officer (Mark Asten) at the 2023 AGM. The alumni database and JustGiving platforms are up and running and fundraising will be commencing.</p>	JB
4.	<p>2024 Familiarisation Test update</p> <p>These could not take place without the enormous help provided across all the sessions from volunteers from the PTFA and thanks were extended to all involved as well as the hard work of the Trustees of WCGS PTFA Ltd who operate the tests.</p> <p>This year 87% of tests were sold. The tests from summer 2024 expect to make a profit in the region of £102k which will be donated to the PTFA. The lower sales rate this year is a reflection of greater saturation in the market and it's believed that many other local test providers were also not sold out.</p> <p>2,438 tests were sold for the 20 morning and afternoon sessions held over 5 weekends from May - July, this included 59 going to prospective students in receipt of pupil premium.</p> <p>WCGS PTFA Ltd is needing new Trustees as all current Trustees no longer have students in the school. Anyone interested should email chair@wcgspfta.org or info@wcgspfta.org and details will be forwarded to the Test company.</p> <p>Tickets for summer 2025 tests go on sale on January 1st, 2025.</p>	SJ
5.	<p>Treasurer's report</p> <p>£135k is available for bids for 2024/25 - this includes the £20k kept in reserve for 4 terms bids in case of low fundraising years. Each term, staff from School can put forward bids for up to £5k which are approved at regular meetings. Major items are put forward at the AGM or at other meetings with appropriate notice as 15 members are needed to vote for items of more than £5k</p> <p>Payments of 23/24 commitments from the PTFA to the School have been delayed due to the merger with Greenshaw Learning Trust and the change to systems but all these commitments have funds available and any that come back as underspent will go back into the available PTFA funds for future bids.</p> <p>Receipt of funds from Paypal from December 2023 fundraising is still being pursued as is the change of bank signatories.</p>	AG

WCGS PTFA: 2024 AGM - MEETING MINUTES

6. School major bids 2024/25

Minibus replacement The school currently has 2 minibuses - one is from 2013 and the other from 2016. The 2013 bus is nearing the end of its useful life and this bus is operating under the ULEZ grace period so will need replacing before then. The School currently has 10 members of staff across many departments (especially PE and geography) qualified to drive minibus. 3 quotes have been sought for 17 seat accessible minibuses.

Approved unanimously £45k with flex to increase to £50k if needed

Cafe fencing The cafe currently uses lightweight moveable barriers for queueing outside which is problematic and the School are seeking to install cemented, fixed railings to allow for greater control and more efficient queueing at break and lunchtimes.

Approved unanimously for up to £15k

Alumni Refreshments The Development Officer is holding the first alumni event in December as a mulled wine and mince pie evening. As the school is not able to purchase alcohol it was agreed the PTFA could fund this.

6. Election of officers and trustees

Chair - Stephen Jeffreys is to step down and Sunil Kumar will step up from the Vice Chair position. **Nominated Vinai Haria, Seconded Helen Jefferys**

Vice Chair - Sunil Kumar to move to Chair and Manir Chowdury voted in **Nominated Dhan Mudiyansele, Seconded Srinu Maddimsetty**

Secretary - Laura Fernie to remain in post. **Nominated Stephen Jeffreys, Seconded Nils Lofmark**

Treasurer - Ashish Gupta to remain in post **Nominated Manir Chowdury, Seconded Laura Fernie**

All Officers and the President are automatically Trustees and we can have a further five Trustees. Stephen Jeffreys is stepping down as both a Trustee and Chair and Nils Lofmark is stepping down as a Trustee so the remaining Trustees, in addition to the President and Officers, are Vinai Haria, Mahmuda Chowdury, Dhan Mudiyansele and Srinu Maddimsetty. There are now 9 out of a possible 10 Trustees.

NEXT MEETING:

Tuesday, 3rd December 2024, 7:30pm at the School

JB

SJ